

Ministry Inventory

Evangelical Free Church of Sycamore – DeKalb

Name	E-mail	Phone
Member (circle) Yes No	Occupation (optional)	Date

Exp = have past experience or are currently serving

DS = Desire to Serve

AN = As Needed, willing to help with projects on occasion but not as a team member

A. Ministry Teams	Exp	DS	AN
Adult Discipleship Team			
Care Team			
Children's Ministry Team			
Community Connection Team			
Communications Team			
Elder Team			
Evangelism Team			
Finance Team			
Facilities Team			
Fellowship Team			
Global Connection Team			
Nominating Team			
Records			
Small Groups Coordination			
Student Ministry Team			
Technology Team			
Worship Ministry Team			

Other Areas of Giftedness/Interest (specify)		
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C. Specific Ministry Opportunities

Children's Ministries	Exp	DS
Nursery Volunteer		
SS Teacher or Assistant		
Children's Worship/ Music		
VBS/Backyard Bible Club		
Help with Service Projects		
Other (specify)		

Facilitating Ministries	Exp	DS
Building/Grounds Maintenance		
Internet Site Admin.		
Newsletter/ Publicity		
Counting/Recording of Offerings		

General/Other Ministries	Exp	DS
Communion Prep Ministry		
End-of-Service Prayer Ministry		
Greeter Ministry		
Library Ministry		
Men's Ministry		
Team Sports Ministry (softball, etc)		
Usher Ministry		
Women's Ministry		
Other (specify):		

Student Ministry (grades 6-12)	Exp	DS
Small Group Leader		
Mentor/Disciplemaker		
Teacher		
Help with Special Projects		
Other (specify):		

B. Areas of Giftedness/ Interest	Exp	DS
Administration		
Audio/Visual Tech Ministry		
Compassion/ Mercy		
Counseling/ Recovery		
Drama/Arts		
Evangelism		
Facilitator/ Discussion Leader		
Financial Management		
Hospitality/ Cooking		
Leadership/Ministry Team Director		
Music: Instrumental or Vocal		
Prayer/ Intercession		
Service/Helps		
Teacher (Adults)		
Writing/ Editing		

I would most like to serve in this area: _____

Comments: _____

**Opportunities to Serve
Evangelical Free Church of Sycamore – DeKalb**

<i>Adult Discipleship Team</i>	Adult Sunday School, Women’s Ministry, Men’s Ministry, Church Library, Leadership development
<i>Care Team</i>	Sustain engagement of church family members thru personal contact, support church family members who have acute/crisis needs (financial and otherwise). Opportunities to serve: Second Saturday breakfast for seniors, visitation, provide transportation, cleaning, child care, home maintenance/repair.
<i>Children’s Ministry Team</i>	Lead children thru 5 th grade to follow Christ, Administer Sunday School, nurseries, mission projects, VBS, BYBC, drama, staffing, curriculum, and equipment.
<i>Community Connection Team</i>	Build bridges into Dekalb County, sustain relationships, equip and mobilize service teams, connect others to Christ and His Body. Some specific areas of opportunity: Evergreen Village, Red Cross Emergency Response, Network of Nations, MALL, Neighbor’s House, We Care Pregnancy Center, Love Inc., Kishwaukee Children’s Chorus, Cornerstone Christian School. <i>(note: Though we support these organizations and ministries many of them are independent of our church administration. If you desire to serve in one of these areas, please make a note in the comments section of the Ministry Inventory.)</i>
<i>Communications Team</i>	Foster/support connections within the Body, community visibility/publicity, manage print media (i.e. Disciple newsletter), electronic media (i.e. church website).
<i>Elder Team</i>	Spiritual leadership, doctrinal integrity, strategic direction, Ministry Team Liason (support, alignment, advocacy), Pastor’s support, Board of Directors & Church Chairman, budget development and administration.
<i>Evangelism Team</i>	Training and equipping for fruitfulness, outreach events, off-site venues, church/ministry partnerships.
<i>Finance Team</i>	Proper handling and stewardship of funds, receipt & deposit of income, timely disbursement, investment & debt, recordkeeping and compliance w/ accounting standards thru periodic audits, budgeting and reporting, maintain giving records of members/attenders.
<i>Facilities Team</i>	Maintenance & repair of church building and grounds, safety & risk management, operating cost control, capital improvements, space planning, utilization and expansion, fixed asset recordkeeping.
<i>Fellowship Team</i>	Engage & integrate newcomers, administer Welcome Center and other connecting points, personal contacts, plan & execute events, oversee membership process, hospitality (meals, etc)
<i>Global Connection Team</i>	Build bridges beyond Dekalb County, send/support missionaries (both short and long term), sustain relationships, connect others to Christ and His Body.
<i>Nominating Team</i>	Know ministry personnel requirements, identify and deploy people’s gifts, nominate candidates for election to Ministry Team Director & Elder, conduct interviews re: special qualifications for Elder, appoint members to serve on each ministry team
<i>Records Team</i>	Prepare, retain, and communicate: Meeting minutes & advance documents, membership & attendance records, correspondence, policies & procedures, corporation filings.
<i>Small Groups Coordination</i>	Cast vision, develop strategy, enable ministry teams to birth mission-specific small groups, recruit, train, and support group leaders.
<i>Student Ministry Team</i>	Show Christ’s love among jr and sr high, win the lost, build Christ followers, worship, fellowship, diverse venues, events & missions, leader development
<i>Technology Team</i>	Tools to enable ministry effectiveness, standards & implementation, security, maintenance & support, provider relations, recovery procedures (includes telephone, internet access, and multimedia systems)
<i>Worship Ministry Team</i>	Plan, prepare, and lead corporate worship, teaching the Word, prayer, music teams, ordinances, ushering, technical operations.